**QBC Minutes Sunday 19th 2021**

**Sue Wilson’s residence: 5.00pm**

***Present***:   Kristin Guthrie (KG), Chris Wood (CW), Robbie Caldwell (RC), Sue Wilson (SW), Hamish McDonald (HM), Jos Van Hees (JVH)

***Apologies:*** Lynette McLennan (LM), Vivian Todd (VT)

***Correspondence in:***

1. None

***Correspondence out:***

1. None

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| **#** | **Description** | **When** | **Who** |
| 1 | **Minutes of last meeting – Dated July 2021**  Agreed 1st SW 2nd CW |  |  |
| 2 | **Financial Statement**  Presented and agreed. 1st SW 2nd CW  In preparation for the AGM a stock-take was required for the bar | Prior end Sept | KG |
| 3 | **Items Discussed**  1 **– Findex asked for financial statement review**   * Agreed Findex be appointed to perform a review (not an audit) of the annual financial statements concentrating on Balance Sheet verifications and reviewing the Statement of Financial performance for anomalies   **2 – Close SBS Star account**   * Agreed that the SBS Star account be closed as was inconvenient operating with two banks   **3 – Open Westpac Call account**   * Agreed that there be a Westpac call account opened to initially hold the balance which was previously held in the SBS Star account   **4– Westpac Term Deposit**  Agreed that the Westpac Term Deposit circa. $267k which comes due 29 Sept 2021 be placed on a 1 year term deposit  **5 – Hamilton Plate**   * Agreed that following nominations the following teams be chosen to represent the club: * Open team - Anne McGregor, Ross Sherwood, Hamish Ryan, Phil Hensman * Intermediate team – To be confirmed * Junior team – Mary Christensen, Georgia Mahoney, Chris Wood, Karen Wood   **6 – AGM 19 October preparations**   * CW to send a notice to the club members advising of time of AGM and asking for committee nominations   **7 – QBC Website**   * RC to make enquiries about finding a suitable external provider to update the website on an ongoing basis   **8– 2022 Championship pairs**   * The written proposal tabled by HM was discussed and accepted subject to an amendment deleting the specific ability of the committee to nominate 2 pairs * Amended proposal to be circulated with the minutes   **7 – Alternative clubrooms**   * HM to investigate what facilities the Queenstown Country Club had in their new building then report back to the committee   **9– New Members admission criteria**   * The new membership admission process per the constitution needs to be reviewed and then adhered to by the committee   **10 – X Files**   * There seems to be genuine interest in this by some members in the club in using the X Files. CW wishes to follow this up in the new year.   **11 – 2022 Programme update**   * The programme needs to be updated before publishing to accommodate the new Championship pairs timetable before printing | Early Oct  ASAP  ASAP  ASAP  ASAP  ASAP | SW  SW  SW  SW  RC/CW  CW  RC  HM  HM  All  CW  CW,SW,HM |

Meeting finished at 6:36pm

The next committee meeting will be held 10 September at a time TBC

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_       Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_